



Village Hall Councillors Committee meeting 08/06/2016

In attendance: Chris Thompson(Chair), David Richards, Gail Murphy & Jane Donovan(VH Manager)

		Action
1.	<p><u>Minutes of the meeting held on 02/03/2016 and matters arising</u> The Minutes of the above meeting were agreed and signed by the Chairman as a true record.</p>	
2.	<p><u>Election Of Village Hall Councillors Committee Chairman</u> Chris Thompson was proposed, accepted and unanimously elected</p>	
4.	<p><u>Village Hall Managers Report</u> The Users are thinking of reducing the amount of Jumble sales they hold in aid of Hall funds due to a lack of support in the running of them. They also wish to have an input into how the money raised is spent, rather than it being absorbed into the yearly budget. They work extremely hard at these events and raise around £2,000 per year, I fully agree with them that they should have some input in how the money they raise is spend, especially when considering their commitment to raising this money and that as regular Hirers see first-hand what needs updating/replacing. VH Chair agreed in principle to the users being consulted about how the money raised at jumble sales should be spent and would raise at the next PC meeting Floor quotes x 3 have been obtained, price are as followed: Sussex floors ltd £2685.00 Buxtons £5342.00 Smartwood flooring £4810.00 All prices are excluding VAT. PC have agreed for the VH Manager to go ahead with the quote for Sussex Floors. Fire extinguisher 6 monthly check is due. Buxtons have been contacted and have been to re-measure the back stage curtains; they will be hopefully be installed over the next month. Cost is £902.43 + VAT as quoted.</p>	

	<p>PAT testing has been completed, leaving the stage lighting still to be done in July.</p> <p>The New Green contractors have started and have completed 2 cuts on the Green and have started to remove and tidy shrubs.</p> <p>The faulty Emergency lights have been replaced.</p> <p>The Kitchen inventory has been completed and has highlighted that we are low on dinner plates, bowls and cups.</p> <p>Notcutts garden centre have been approached about the possibility of sponsoring the Hall borders and seem interested.</p> <p>Rolling schedule of decorating needs to be agreed so Malcolm can be asked to start work.</p> <p>Both pianos have been retuned.</p> <p>A 2% increase has been implemented, all Users where informed of this on their March invoice.</p> <p>Damian has been updated on Gina Andrews' outstanding invoice.</p> <p>Meter change "Make it cheaper are in the process of getting us quotes for our electrical contract which is up for renewal on 31/7/2016. The meter must be replaced by 4/17 as per Government legislation.</p>	
4	<p><u>Village Green Maintenance</u></p> <p>UK Landscapes have started the contract for the grounds maintenance of the Village Hall. V H Manager meets with them on each visit. The grass will be cut again next Thursday.</p>	
5.	<p><u>Black Stage Curtains</u></p> <p>VH Manager confirmed that she has ordered the curtains from Buxtons, they should be fitted in the next month.</p>	
7.	<p><u>Large Hall Heater Replacement</u></p> <p>It was discussed and agreed that we should look at the cost for replacing the heating in the large hall. The user group are currently investigating this. After the user group meeting we will feed back to the VH committee regarding options. GM suggested investigating heat exchange form of heating. GM to investigate and report back.</p>	GM
9.	<p><u>Matter to be raised at future Village Hall Councillors Committee Meetings</u></p> <p>Councillors did not raise any issues for future meetings.</p>	

Next meeting TBC

These minutes are in draft form and, subject to any agreed amendments, will be ratified at the November Village Hall Councillors Committee meeting.

Meeting closed at 19:50

DRAFT