



VILLAGE HALL USER GROUP MEETING
MINUTES OF THE MEETING HELD ON 7TH MARCH 2016

IN ATTENDANCE: Jane Donovan, Sue Akers, Karen & Malcom Beard, Roger Blunden, Carol Grant, Richard Taylor & Gill Wells.

1) APOLOGIES: None

2) REVIEW OF MINUTES: Minutes of the meeting held on the 4th January 2016 were agreed and signed.

3) MATTERS ARISING:

Nearly all Key holders have been identified, V H Manager will start deleting unknown ones from the system from 1/4/2016.

Action V H Manager

Kitchen inventory is still to be carried out.

Action V H Manager

4) VILLAGE HALL MANAGERS REPORT:

The School now have a key to the Village Hall for the use in an emergency evacuation, this is to be kept in their safe and used for this purpose only.

The 6 monthly fire alarm and emergency light test is to be carried out next week. V H Manager has carried out the yearly 3 hour emergency light test which highlighted 4 possible bulbs which need replacing.

Three quotes for the new stage curtain have been obtained and will be replaced when the new budget is released.

The Budget has been agreed for next year by the P C. V H Manger will advise Committee when it can be viewed on the website.

Action V H Manager

Tenders for the Green have now be received and were show to the Committee who after careful consideration chose the two they thought suited our requirements best. These where UK landscapes and Organic Matter, V H Manager to pass this information on to the Chair of the V H so their views can be represented at the next PC meeting, when then tenders will be discussed and the contact allocated to the successful company.

Action V H Manager

A proposed rolling schedule of working was shown to the Committee who asked that the replacement of the Large Hall curtains made priority over other curtains. They also asked if excess money could be rolled over to following years. V H Manager is to discuss this with the Village Hall Councillors at their next meeting.

Action V H Manager

A 2% increase of hire fees has been suggested starting from 1/4/16.

5) USER GROUP FEEDBACK AND SUGGESTIONS

Once the tender for the Green has been agreed the Users would like to discuss which new shrubs should be bought with the money allocated in the budget, 4 x £100, for the borders.

Roger reported that NADFAS had two keys to the Hall.

The Reinstated Hall diary was working well and the Users find it very helpful.

The V H Jumble sale raised £851.18 Gross, £798.00 Net. This was lower than previous Sales and was thought to be due to the Railway gate closure. The Jumble Sale after following ours took over £1,000.

The Users reported that they are unhappy with the lack of support from the Councillors and other Users at their Jumble Sales. These take up a lot of their time and are hard work. They will hold the Jumble Sale booked for October but are considering reducing these to one a year. They also wish to be consulted on what the money they raise is spent on rather than it being allocated in the yearly budget. The V H Manager is to raise this with the Chair of the V H as a matter of urgency.

Action V H Manager

Sue is to revise the Jumble Sale set up guide and diagram, she will pass to the V H Manager to distribute to Users holding Jumble Sales. The diagram is to be positioned nearer the door so it is more visible.

Action Sue and V H Manager

It was reported that a dog is being left in the Kitchen. V H Manager is to discuss this with the User and request that it's not left in there.

Action V H Manager

The Heating in the LH is of major concern, Users reported that though the newer red heaters give off some heat the others don't appear to be working and the room is extremely cold. Richard reported that the older heaters have some elements which no longer work. The front stage heaters are to be put on and curtains left open to see if this helps and NADFAS will report back. V H Manager will bring this to the Council and request that this be looked into as this as not only does this hugely affect the Users but could affect potential bookings. Richard and Roger have offered to look into slim line storage heaters to see if they would be an effective solution. The flower club will be writing to the Council to voice their views.

Action Roger, Richard & V H Manager

A light bulb in the Kitchen and in the Entrance hall needs replacing.

Action V H Manger

Meeting closed at 21.00pm

Date of next meeting 9th May 2016

DRAFT